



KINGSWAY HIGH AND PREP SCHOOL

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July 2, 2020

Dear Parents/Guardians:

As we come to the end of what was a busy school year, first, let me thank you for your support and understanding as we, as a nation and school community, responded to the unexpected invasion of COVID-19 in March. I am very proud of the way our students, parents, staff, and stakeholders on a whole, handled the demands we were faced with to protect everyone as we continued to educate and protect our students during the most unusual of circumstances.

As you know, there continues to be concerns and questions related to how schools plan to reopen in September 2020. While we are in the business of educating, our first priority is the safety of our students and our staff. Be assured, we have been working diligently on our 2020- 2021 restart plans. Due to all the factors and information needed to plan as COVID-19 issues unfold, our comprehensive plan is being worked on and will be communicated to you. Our desire is to return to school as normal as possible but with enhanced safety and cleaning procedures. We must, however, be proactive and be prepared during these ever-changing times to continue educating our students if and when circumstances change.

Administrators and department leaders have been planning for increased safety procedures that can be taken all around our campus. We are hoping to begin school with enhanced safety precautions in place such as increased hand sanitizer availability, increased frequency of cleaning of high touch areas, limited visitation to campus, social distancing, etc. Our priority is to keep everyone safe!

Please take note of the following information:

- The Summer Term will end on Friday, July 3, 2020.
- Due to Covid-19 restrictions, there will be no Summer School this year.
- Registration for the new school year will take place from August 24 – 27, 2020 from 8:30 a.m. – 3:00 p.m. each day. Please be aware that **accommodation** in classes will only be made for students who are **fully registered**.
- There will be an increased in school fee for the new school year as follows:

Description	Term 1 September	Term 2 January	Term 3 April	Annually
Tuition	44,000.00	44,000.00	44,000.00	132,000.00
Miscellaneous Fee	3,000.00	3,000.00	3,000.00	9,000.00
Total	\$47,000.00	\$47,000.00	\$47,000.00	\$141,000.00

- School will officially begin on **Monday, September 7, 2020** for Grades 3-6 and **Grades 10 & 11** and on **Wednesday, September 9** for **Pre-K – Grade 2** and **Grades 7–9**. The Orientation process will continue throughout the first week of school. Assessments will also be done for the first twenty (20) days of school.
- Booklists are available for pick up at the office. It will also be sent via WhatsApp to each class group.

As we continue our 2020-2021 restart planning process, we will keep you updated. Thank you for your continued support and positivity as we strive to do what is best for ALL of our students and staff during these challenging times. We wish for you and your family an awesome Summer Break.

Sincerely,

Alethia Williams (Mrs.)
Principal

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