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KINGSWAY HIGH SCHOOL

10-12 Osbourne Road, Kingston 10

Telephone: (876) 926-2379, (876)968-9179, Fax: (876)908-2050

Email: [kingswayhigh@cwjamaica.com](mailto:kingswayhigh@cwjamaica.com) [kingswayhighandprep@gmail.com](mailto:kingswayhighandprep@gmail.com)

**APPLICATION FOR ADMISSION FOR ACADEMIC YEAR 2025/2026**

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First Name:

Last Name:

Middle Name:

Date of Birth: dd/mm/yyyy

Address:

Last School Attended:

Last Grade Completed:

Work #:

Mobile #:

Phone Number (home):

Email Address:

Mother’s Name:

Occupation:

Work #:

Mobile#:

Phone Number (home):

Email Address:

Father’s Name:

Occupation:

Guardian’s Name: Address:

Occupation: Phone Contact:

Examination Passed: **CSEC/GSAT/PEP/ASTEP/GNAT** Church Affiliation:

Means by which you learnt of Kingsway High School:

Reason(s) for choosing Kingsway High School:

Sibling(s) attending Kingsway:

**TUITION INFORMATION**

*All fees are to be paid prior to the beginning of each school term. Due to the rising cost of education, fees will be unavoidably increased at intervals to ensure the continued functioning of the school.*

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Description** | **Term 1**  **September** | **Term 2**  **January** | **Term 3**  **April** | **Annually** |
| Tuition | 56,000.00 | 56,000.00 | 56,000.00 | 168,000.00 |
| Miscellaneous Fee | 4,000.00 | 4,000.00 | 4,000.00 | 12,000.00 |
| **Total** | **$60,000.00** | **$60,000.00** | **$60,000.00** | **$180,000.00** |

**DOCUMENTS TO BE SUBMITTED WITH APPLICATION**

***2 PASSPORT SIZE PHOTOGRAPHS***

***RECOMMENDATION FROM LAST SCHOOL ATTENDED***

***STUDENT INTAKE INFORMATION FOR PROSPECTIVE STUDENTS (Enclosed)***

***LAST SCHOOL REPORT (original & one copy)***

***PEP RESULT - Applicants for 1st Form (original & one copy)***

***IMMUNIZATION CARD (original & one copy)***

***BIRTH CERTIFICATE (original & one copy)***

***APPLICATION FORM MUST BE SUBMITTED WITH A FEE OF $3,000.00. THIS FEE IS NON-REFUNDABLE.***

***(Please continue overleaf)***

*I \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ agree to observe:*

*(Name of student)*

1. *Propriety in speech, on and off the school campus.*
2. *Christian courtesy and mannerly conduct on all occasions.*
3. *Healthful habits which include:*
   * *Personal cleanliness*
   * *Hair neatly cut and well groomed at all times.*
   * *Neatness in dress and personal appearance.*
   * *Observance of the rules concerning the wearing and proper care of the uniform during all school sessions.*

**OFFICIAL USE ONLY. PLEASE DO NOT WRITE BELOW**

*Name of person, if different from parent/guardian, responsible for student’s school fee and to whom financial statements should be sent (State relationship after name)*

*Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Relation to child:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_*

*Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_*

*Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Contact:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_*

*I/We the undersigned, agree to:*

1. *Ensure that my child/ward communicates honestly, especially during the interview*
2. *Plan how I will fund my child’s/ward’s education before enrolment.*
3. *See to prompt paymen0t of school fees.*
4. *Avoid having my child/ward to be withdrawn from classes because of fees.*
5. *Become an active member of the Home and School Association.*
6. *Ensure that my child/ward maintains all the standards and principles of the school.*
7. *Respond to correspondence sent from school.*
8. *Disclose all pertinent information that will heighten my child’s/ward’s learning.*
9. *Support the measures used by the school to correct undesirable behaviour displayed by my child/ward*
10. *Withdraw my child/ward if he/she violates the school rules.*

***Signature of Parent/Guardian:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_***

***ACCEPTED YES NO***

***PROBATION YES NO***

***SPECIAL READING SESSIONS YES NO***

***REMARKS: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_***

***\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_***

***DATE OF ACCEPTANCE \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ PLACEMENT \_\_\_\_\_\_\_\_\_\_\_\_\_\_ SIGNED: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_***

**“THE KING’S WAY IS BEST”**

***PLEDGE***

***Voluntary Declaration***

*I hereby declare that I understand that an application for my child/ward to* ***Kingsway High School*** *does* ***NOT*** *mean acceptance of my child/ward for admission to the school. I further declare that I understand that the application fee of three thousand dollars* ***($3,000.00),*** *to be submitted with this application form****,*** *is* ***NON-REFUNDABLE****. Therefore, even if my child/ward is not accepted by the school for admission, the sum will* ***NOT*** *be refunded to me.*

*I further declare that I understand that all documents submitted with this form become the property of* ***Kingsway High School*** *and will not be returned to me. Additionally, I also declare that to the best of my knowledge, all the information provided by me, on this form, is correct and that any false*

*or misleading information given by me will result in an automatic cancellation of this application.*

*I understand that any document required by the school to process this application, which is not submitted by the prescribed deadline, renders my application invalid. Therefore, my child/ward will not be considered for admission to* ***Kingsway High School****.*

*Signature of Parent/Guardian\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_*